

## PRIVACY NOTICE FOR THE PROCESSING OF PERSONAL DATA

The Aquatic Sports Association of Malta (ASA) collects, uses, shares or otherwise processes personal information that you provide to us, or that we may otherwise obtain or generate, which relates to you.

### 1. What personal information do we collect, and where do we obtain it from?

The personal information that we collect about you may include your :

- name and surname or that of your parent/guardian
- gender
- email and/or mailing address
- date and place of birth
- nationality
- I.D. card number and image
- Passport details and image
- phone number/s
- passport photo
- medical records, physical data/conditions and doping control data

We gather and generate information about you when you provide it to us or interact with us directly upon registration. We may also collect your personal information in the course of our normal activities as the national association responsible for aquatic sports, for example prior to a particular competition to ensure eligibility and/or to establish fitness. Otherwise, we may also receive professional information about you from other sources, for example from the association’s physio-therapists, including from publicly available sources. We may combine information that we have about you from various sources, including the information that you have provided to us.

### 2. Use of your personal information

We may use your personal information to:

- Ascertain your membership with an affiliated club, or to ascertain your association with another club/team in accordance with the association’s rules and regulations;
- Receive your registration with the ASA in line with the association’s rules and regulations;
- Enable your participation in ASA events and competitions in line with the association’s rules and regulations, as well as your participation or association in other events/competitions, locally or

overseas, which may be organised under the auspices, or with the collaboration or endorsement of the ASA;

- Ascertain your eligibility and fitness to form part of national squads;
- Communicate with you and provide you with information about your registration and status;
- Send you important notices, and communications such as those concerning your registration and disciplinary matters;
- to ensure we have up-to-date contact information for you; and

We may also be required to process your personal data for the purpose of:

- compliance with applicable laws, rules, regulations, guidelines and codes;
- compliance with demands or requests made by local and foreign regulators, governments, courts and law enforcement authorities, and complying with a court process, or in connection with any litigation.

### 3. On what basis do we use your personal information?

- ***With your consent:*** We will process your personal information when you have given your consent to the processing of your personal data for one or more specific purposes set out above. You have various rights when it comes to processing your information on the basis of your consent.
- ***For legitimate purposes:*** Using your personal information helps us to operate and carry out our functions and duties in line with the association's rules and regulations. Where we use your personal information for this purpose, rest assured that we will take measures to protect your personal information.

### 4. Recipients and Sharing of your personal information

Your personal information will be received by the ASA's Executive and employees.

We may also share your personal information with any of the following:

- members of the Council of the ASA (Council Members), representatives of affiliated clubs, other federations or bodies with which the ASA is itself affiliated, strictly as required in order to carry out the purposes outlined in this privacy notice;
- our employees, agents and suppliers strictly as required in order to carry out the purposes outlined in this privacy notice;
- our professional advisors and auditors strictly as required for consultation purposes or for compliance with our legal obligations;
- regulators, governments and law enforcement authorities as and when this is required under applicable laws and regulations; and
- courts, tribunals, arbitrators or other competent bodies who may have authority to request such personal information.

### 5. Transfers outside the European Union

We may transfer your personal information outside of Malta. The countries to which your personal information is transferred may not offer an equivalent level of protection for personal information to the laws of Malta. Where appropriate, we will take steps to ensure your

information is transferred subject to suitable safeguards, such as by entering into data transfer agreements. Where we have put data transfer agreements or similar safeguards in place, we may be able to make a copy of this available to you if you contact us via one of the methods set out under the header “*Contact Information*” below.

#### **6. How long will we keep your personal information?**

We have a data retention policy that sets out how long we keep your information. This policy is based on the type of information, the purpose of collection, our functions and duties as the national association responsible for aquatic sports, and the system within our digital platforms in which the information is held. As a general rule, we keep your personal information for as long as we need to in order to carry out those purposes for which your data has been collected.

#### **7. Security of Data**

We use a variety of security technology and procedures to help protect your personal information from unauthorised access, use or disclosure. Our suppliers are carefully selected and required to use appropriate measures to protect the confidentiality and security of your information.

#### **8. Your Rights**

You have the right to:

- withdraw your consent when your personal data is processed on the basis of your consent. Nevertheless, the withdrawal of your consent shall not affect the lawfulness of any processing carried out prior to such withdrawal. Moreover, withdrawal of consent may affect your eligibility to participate in any of the ASA’s activities as well as your registration with the ASA;
- ask the ASA about the processing of your personal information, including to be provided with a copy of your personal information held by the ASA;
- request the correction and/or deletion of your personal information, or restrict or object to the processing of your personal information;
- request to obtain and reuse your personal information for your own purposes; and
- complain to a competent supervisory authority, or to a court of law, if your data protection rights are violated or you have suffered as a result of unlawful processing of your personal information.

If you would like access to the information that we hold about you, if any of the information that we hold about you is inaccurate or out of date, or if you wish to withdraw your consent to the processing of your data, or to restrict or object to us processing it, please let us know by getting in touch via one of the methods set out under the header “*Contact Information*” below.

If you object to our processing of your personal information, we will respect such requests in accordance with our legal obligations. Your objection may mean that we may not be able to perform the actions necessary to achieve the purposes set out above.

The ASA may be required or entitled to retain your information to comply with legal and regulatory obligations and to protect and exercise our legal rights and legitimate interests.

In addition to those rights outlined above you also have an unconditional right to object at any time to the processing of your personal information for direct marketing purposes by contacting us via one of the methods set out under the header “*Contact Information*” below.

## **9. Contact Us**

### Data Controller

The ASA is the controller of your personal information. The contact person for data protection related matters is the General Secretary of the ASA.

### Contact Information

Should you have any questions, comments and requests regarding the processing of your data you may contact us through any of the following methods:

By phone: +356 21322884/1

By email: [info@asaofmalta.eu](mailto:info@asaofmalta.eu)

By mail: ASA of Malta, Tal-Qroqq Sports Complex, Maria Spinelli Street, Gzira GZR 1711.